

# STANDING ORDER MANDATE

To: \_\_\_\_\_  
(Bank / Building Society)

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Resident's Bank Details

## **Please pay...**

Bank: HSBC Branch Name: Hoddlesdon

Sort Code: 40-24-21 Account No: 21150049

Beneficiary: Riverside Avenue Residents Association

REF: \_\_\_\_\_ (House Name / Number)

RaRa Bank Details

## **The sum of: (please delete as required)**

Amount in figures £60.00 /  
£30.00

Amount in words SIXTY POUNDS ONLY / THIRTY  
POUNDS ONLY

## **Commencing on:**

**Date:** .....

**and thereafter: £60 annually on 20<sup>th</sup> May  
£30 twice yearly on 20<sup>th</sup> May and 20<sup>th</sup> November**

***until you receive further notice from me / us in writing.***

Payment Details

## **Special Instructions To Originating Bank**

***Please cancel any previous standing order in favour of the beneficiary named above, under this reference.***

***Please list this payment as House Name/Number originating from:***

[\*Property Address/Reference Number/Other].

## **Account (name) to be debited:**

**Account Number:** \_\_\_\_\_ **Sort Code:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Resident's Bank Details & Signature

**Note:** The bank will not undertake to:

- a) advise payer's address to beneficiary
- b) advise beneficiary of inability to pay

- c) request beneficiary's banker to advise beneficiary of receipt