



Email: committee@rarauk.org

MINUTES OF THE RIVERSIDE AVENUE RESIDENTS ASSOCIATION

AGM

Monday 13 May 2019

Present: Dave Hughes, David Haldearn, Mark Carey, Alison Carey, Kay Mingay, Pete Dore, David Stock

Apologies: None

Attendees: 6 Riverside, 8 Riverside (Karibu), 143 Old Nazeing Road (Glenside), Achray, Ashford House, Beechcroft, Broad Haven, Broadwater, Copleys, Cranmore, Dunsley, Emerald, Fairlawn, Glencroft, Glenone, Greenaways, Hanell House, Hollobank, Hoplands, Lilybank, Linden House, Lulworth, Pentire, Pen-y-Dre, Rosehill, Sheltry, The Birches Trelawny, Woodacre

Agenda:

1. Committee elections/resignations/re-election
2. Welcome new residents
3. Information pack
4. Speeding/signs
5. Finance update
6. Road access/repairs
7. A.O.B.

Update on previous minutes:

Minutes to previous AGM meeting were not available at the meeting.

Committee elections/resignations/re-election:

David Hughes announced his resignation as Chair of the Committee. After 34 years of commitment, he now wishes to retire from the position but would be happy and willing to remain as a member of the Committee. David Hughes was applauded with thanks for his contribution during his time as Chair.

The existing Committee stood down and elections took place. The Committee for the next 12 months will be as follows:

Position	Name	1st vote	2nd vote
Chair	David Haldearn (Ashford House)	Linda Payne (Trelawny)	Zoe Grist (6 Riverside)
Deputy Chair	Mark Carey (Hanell House)	Darren Payne (Trelawny)	Sue Myring (Sheltry)
Treasurer	Alison Carey (Hanell House)	Linda Payne (Trelawny)	Sue Myring (Sheltry)
Secretary	Alison Carey (Hanell House)	Elaine Thatcher (Hollowbank)	Sue Myring (Sheltry)
Committee	Kay Mingay (Woodacre)	Elka Bhatt (Karibu)	Linda Payne (Trelawny)
	Pete Dore (Pen-y-dre)	Linda Payne (Trelawny)	Zoe Grist (6 Riverside)
	David Hughes (Cranmore)	Mark Carey (Hanell House)	Elka Bhatt (Karibu)
	David Stocks (Fairlawns)	Alison Carey (Hanell House)	Kate Osbourne (The Birches)
	Kate Osbourne (The Birches)	David Haldearn (Ashford House)	Pete Dore (Pen-y-Dre)
	Davin Patel (Lilybank)	David Haldearn (Ashford House)	Elaine Thatcher (Hollowbank)
	Zoe Grist (6 Riverside)	Alison Carey (Hanell House)	Kay Mingay (Woodacre)

Welcome new residents:

David Haldearn welcomed all residents and those that had not attended a meeting before, namely Linden House, Broadwater, Lilybank, Emerald and Dunsley.

Information pack:

Upon arriving at the meeting, each Member (household) was presented with an information pack. The pack contained a copy of the AGM agenda with a map of the road, the Constitution of RARA, a contact form with our data protection policy, the unadopted road definition, a personalised statement of contributions, income and expenditure and a questionnaire asking for residents' opinions on the road. For those that did not attend the meeting, the pack will be posted to them along with a copy of the minutes.

The Members were informed that due to recent GDPR updates, the Committee was obliged to obtain agreement from all Members (households) to have updated contact information and consent to contact the Residents by email or post. All residents are requested to complete the contact form and return it to **Alison Carey, Treasurer, at Hanell House, Riverside Avenue EN10 6RB.**

The Committee asked all residents to complete the questionnaire so that the Committee can obtain a true reflection of what action the Residents would like the Committee to carry out in regard to upkeep of the road. As part of the Constitution, each Member (household) receives a vote whether they attend the meeting or not. Residents are asked to complete the questionnaire and pass to **Alison Carey, Hanell House, by no later than Monday 20 May.**

Speeding:

A show of hands indicated that half the room believed there is still a problem.

Mark Carey suggested replacing the speeding signs that are currently in place with larger, more prominent signage. Mark presented some examples of mocked-up signage. It was agreed that this should be done, and that more signage should be put in place. The Members voted and it was agreed that the Committee should move forward with this change.

One Member requested the Committee look into the electronic flashing speed monitors. Mark Carey agreed to look into the cost of these and will report back.

A discussion took place as to whether the 10mph limit should be increased to 15mph given that it is difficult to maintain a driving speed of 10mph. The Members voted that the 10mph limit should remain in place as it sends a message although they appreciate 15mph is more maintainable.

A discussion took place as to whether speed bumps should be put in place. A vote of the floor was inconclusive. The questionnaire also raises this point, so it was agreed to wait until we had the full results before discussing this further. In the meantime it was suggested that all Members take a proactive approach by slowing down and speaking to family, friends, visitors and those delivering goods to the houses, to remind them that we do have speed restrictions in place to protect our children, our pets and those who are pedestrians. It was also agreed that people should be vigilant.

Financials/funds received:

Alison Carey presented the income and expenses report (a copy of which is included in the packs).

Current bank balance (account 21150049 and 73057399)	£16,411.89
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The only expenses in the last 12 months were the subscription costs for hosting the RARA website/email account. The costs incurred were £134.38 and cover the period for 2017 and 2018.

Alison informed the Members that a “contributions statement” had been prepared and a copy of each personalised statement can be found in each Member’s pack. It was hoped that people would set up a standing order to pay their subscriptions annually or biannually, payable on 1 May/1 November each year. That said, if the Member preferred to pay by cheque, it could be posted

through Alison's door (Hanell House). Alternatively, if the Member wanted to send an email, Alison would be very happy to collect the cheques.

As previously mentioned, most of the contributions are put towards the "road repairs" fund. Alison did, however, wish to point out that there were some small incidental costs of running RARA (website hosting fees, etc.), but these costs have and always will be kept to a minimum so as to allow as much of the contributions to remain in place for road repairs.

The Committee would like to thank all of those who have contributed to the fund so far.

John Jones from Rosehill stated that a number of Members who had lived on the road for more than 20 years had paid into the community's funds before RARA was reincorporated in 2012. When looking at his "contributions statement" no allowance had been made for this. Alison agreed it was difficult to apportion the b/f balance of £2,638 as she did not have access to the bank statements going back that far. That said, as a compromise, Alison suggested that these funds (£2,638) could be split equally between all the Members who have lived in their houses for more than 20 years who remain living on the road now. And if they could let Alison know when they moved onto the road, she would calculate what is due to each house and allocate it to the next "contributions statement". This was felt to be a fair compromise by the Members.

The question was raised as to why there was such a disparity between the amounts collected from one year to the next. The members were informed that whilst the Committee asks for annual voluntary contributions, people have the choice whether to contribute now or wait until an invoice is produced for the road repairs. It was also pointed out that there are covenants within all of our deeds that state that all Members are obliged to contribute towards the upkeep of the road. The Committee also asks that each house makes a contribution to the running costs of RARA (such as signage for the road, website hosting fees, meeting venue fees, etc.).

Road repairs:

David Haldearn started the discussion by wanting to thank the previous Committee (namely Phil Summerlin, Darren Payne, Linda Payne and Elka Bhatt) for the contribution and efforts they had gone to, to get us to this point.

David Haldearn informed Members that two further contractors had recently been invited to give their views on which road repairs should take place. 16 areas (classed as priority areas) had been identified as needing some form of structural repair. The largest of these repairs were towards the top of the road (outside Glenbara just before the bend) where it would seem two slabs were in need of major structural repair.

Before any road repairs can take place, there are a number of questions to ask:

- a) Can we introduce some form of weight restriction in the road? It was decided that this would be very difficult to enforce.
- b) Do we want to repair the road? There was an overwhelming agreement that some repairs needed to take place.
- c) Which repairs should be prioritised? A number of Members would be happy to contribute to structural repairs that would lead to H&S issues but would not contribute to cosmetic

repairs. Pete Dore and John Borowski (from Pentire) agreed to walk the road and identify where the priority repairs are required.

- d) Access – Mark Carey had met with the owners of the two houses at the top of the slipway (access road) leading to Keyser Road. Mark explained that we would like to meet with them to reassure them that we had no intention of opening up the access road permanently. We would like to use it for 10–14 days to allow access whilst the road repairs are taking place. A rubber covering would be placed over the grass, a 12-month subscription to GreenThumb (or someone similar) would be put in place, no vehicle larger than a Sainsbury's delivery van would gain access during this time and the posts would be reinstated as soon as the work is complete (maximum of 14 days). Allowance would be made for bin day.

Mark also mentioned that he had measured the gap between the two fence panels and that it was compliant with allowing access for any emergency vehicles. The meeting is hopefully going to take place within the next week or so.

- e) Other access considerations could be to use grass verges and driveways of the Members (these areas would also be given protective coverings during this time). It was noted that in some areas this approach to access would be required even if the Keyser Road access were opened up. There would still be some repairs that would not be able to take place without some form of alternative access or road closure. If the members affected in this way refused to agree to access arrangements then the relevant repairs could not take place.
- f) The question was raised whether the Members are comfortable with the Committee making decisions on behalf of all Members with regards to which repairs should be prioritised. The majority of Members present agreed that the Committee can make these decisions.
- g) It should be noted that this will be an ongoing project to ensure the upkeep of our road.

Next steps

David Haldearn summarised the next steps:

- a) Get responses to the questionnaire enclosed in the information packs.
- b) Continue discussions regarding access.
- c) Prioritise the repairs.
- d) Confirm costs of work.
- e) Members would be informed of progress in due course.

A.O.B.

Website refresh:

Mark Carey asked if there were any members who could help with giving the RARA website a refresh. Mark also asked all Members to let the Committee know what type of information they would like to see on the website, both with the refresh and maintenance. Any help would be greatly appreciated! One of the Members (Emerald) kindly offered to help with the refresh and maintenance of the website. Mark will arrange a meeting. of the

Deeds of access to river:

A Member asked for an update on the situation between Salcombe and Lilybank. Kate Osbourne informed the floor that the Members of RARA (Residents of Riverside who were all beneficiaries of the land) had been given permission to be the caretakers of the land. Last year, several Members started to tidy up the land and there were plans to continue with this tidy up and replace the current fence/gate with something sturdier and more attractive. A number of Members offered to help with the tidy up and asked the Committee to inform them of when this was likely to take place. One Member offered to donate a gate whilst other members had offered/made a small contribution of £20 to go towards purchasing some fence panels, posts and plants and a lock for the gate.

Road salt for Riverside Avenue (for bad weather):

A Member informed the Committee that a number of years back (2013), RARA purchased some road salt which was kept by a number of Members up and down the road so as to help protect the road during bad weather spells. It was considered whether the Committee should do this again using some of the funds from the contributions. A vote took place and the motion was carried. Mark Carey will get some prices.

Parking:

It was brought to the meeting that parking at the entrance of the road remained a cause of concern as well as parking next to the rowing club. Some cars are parking too close to the entrance of Riverside Avenue which is making it difficult to avoid a visual obstruction. A number of suggestions were put to the floor, one being to ask the council to install some form of restricted parking (such as no parking between 10am and 11am, for example). Another suggestion was to ask for yellow lines to be put at the entrance of Riverside and on each of the corners so as to help with visibility for drivers who are pulling out or entering Riverside Avenue. It was agreed that no action would be taken by the Committee at this stage; however, if individuals wished to make these suggestions to the council, they were within their rights to do so.

Arcway v. electricity provider:

The owners of Arcway are currently in dispute with the electricity provider over the road surface that they have put in place following on from underground cable replacement. Arcway has requested that the electricity company replaces it with shingle as opposed to the hardcore type 1 gravel that it has put in place. Arcway asked the Members or RARA to write to the electricity provider to support its complaint.

Date of next meeting: TBC

The meeting closed at 21.35.

Minutes approved by:

Signature:

Date: