



## **RIVERSIDE AVENUE RESIDENTS ASSOCIATION**

### **DRAFT MINUTES**

**25 February 2022**

**1. Apologies:** Matt Fox (MF),

**2. Present:** David Haldearn (DH) Chair, Kay Mingay (KM), Alison Carey (AC) Treasurer & Secretary, Elaine Thatcher (ET), Mark Carey (MC) Vice Chair, Fred Brewer (FB), Penny Dixie (PD) Asst Secretary, Kate Osborne (KO), Zoe Grist (ZG) (Social Secretary,

**3. The minutes of the previous meeting on 19/11/21 were agreed.**

**4. Corrections and/or matters arising from previous minutes (not on the agenda)**

The repairs to the road sign are more complicated than originally thought. FH agreed to look and report back.

There are insufficient funds in RARA's account to replace the damaged slab at the bottom of the Avenue at the moment. However, it was agreed that RARA needed to obtain a quote in order to plan for the repair. ?DH

Meanwhile FB agreed to look and report back. FB

**5. Revisit RARA terms of reference currently on website**

RARA is not part of a formal Neighbourhood Watch Scheme therefore the terms of reference will be amended on the website as follows:

RARA (Riverside Avenue Residents Association) is a voluntary non profit making organisation created by the residents, for the benefit of the residents of Riverside Avenue. Its aims are to collect money in small affordable amounts for the inevitable repairs and maintenance of our private road in order to avoid large repairs bills when these become necessary. The organisation disseminates information via emails or paper post to all residents and via the RARA website. RARA will also deal with larger organisations, presenting a unified voice defending the interests of all residents. **MC**

The revamped RARA welcome pack will suggest that residents make their own security arrangements or join local schemes as individuals. ET/KO/MC

## **6. Publishing RARA committee and AGM minutes on the website**

For the purposes of accountability, RARA AGM and committee meeting minutes will continue to be circulated electronically and/or posted through letterboxes as well as being uploaded onto the RARA website.

All previous meeting and AGM minutes to be uploaded to complete the record. **AC/MC/PD**

**7. Website update** MC agreed to simplify the RARA website to make it easier to keep up to date.

ET/KO will work with MC to update the RARA welcome pack. This information will also be posted on the website where appropriate. **MC/ET/KO**

**8. Finance update.** Lloyds have finally set up the new RARA account! AC will shortly contact all residents to ask for the annual contributions to the road fund (£100 for 2022) plus any 'arrears' that weren't able to be collected when HSBC decided to close the account.

An updated financial position will be presented to the next committee meeting **AC**

## **10. Queen's Platinum Jubilee celebration 3-5 June 2022**

RARA committee were enthusiastic about joining in with 'The Big Jubilee Lunch' initiative and discussed holding a street party on Sunday 5th June to celebrate.

ZG will draft an email to be distributed to all residents with ideas, requests for help and asking for indications of participation. **ZG**

**11. Any other business.** There was no other business

## **12. Next meeting date.**

RARA Committee meeting TBC  
April 28th Jubilee party planning meeting

**DH**  
**AC & MC**