



Minutes of the meeting held on 05 October 2023

| | | Action |
|---|--|---|
| 1 | <p>Apologies: Kate Osborne, Zoe Grist, Damian Fagan, Elaine Thatcher.</p> | |
| 2 | <p>Present: David Haldearn (DH) Chair, Alison Carey (AC) Treasurer, Kay Mingay (KM) , Mark Carey (MC) Vice Chair, Penny Dixie (PD) Secretary, Rob De La Mare (RDLM).</p> | |
| 3 | <p>Minutes of previous meeting on 17 July 23 were agreed.</p> | |
| 4 | <p>Corrections and matters arising from previous minutes (not on the agenda) There were no corrections.</p> | |
| 5 | <p>Annual General Meeting report and follow up actions</p> <ul style="list-style-type: none"> • Committee agreed the draft nomination form, agenda, previous AGM minutes (Feb 23) and invitation for the AGM (16 Nov 23) for distribution. To be emailed and posted. • DH has received positive support from local councillors for an application for double yellow lines on ONR. DH to submit application to NEEPP. DH has responded to a letter about monitoring vehicle speeds on ONR on behalf of RARA . • DH has received a negative response from Essex re gritting, setting out their criteria. It was agreed that further lobbying was unlikely to achieve a successful outcome. To be reported at AGM • Some of the salt stocks have been distributed. MC will ask for more volunteers from the AGM participants. • AC to meet Linda Payne to review financial reports 22/23 ready for presentation at the AGM. • PD/MC have drafted a structure for the new website and have a meeting on 10.10.23 to progress the construction. • Riverside Community Garden request for a green wheelie bin. Trustland Group to take this forward not RARA. KM to chase. | <p>PD/AC</p> <p>DH/</p> <p>DH</p> <p>MC</p> <p>AC/LP</p> <p>MC/PD</p> <p>KM</p> |
| 6 | <p>Road surface wear. Committee ‘surveyed’ the road on 24 July 23 referring to the previous condition survey. The new survey and photographs with suggested timescale for repairs (dependent on available funds) to be presented to residents at the AGM by MC DH has purchased a small quantity of cold lay tarmac for short-term repairs. Committee asked AC to reimburse the cost asap. MC/DH to ask for volunteers to help lay this.</p> | <p>MC/ DH</p> |

| | | |
|----|---|-------------------------------------|
| 7 | RARA Buyers Pack briefing notes. To be carried forward to the next meeting. | ET/ ZG/AC |
| 8 | Website update As above 5(6) | PD/ MC/ AC |
| 9 | General finance update AC reported that there is currently £14,590.48 in the Lloyds bank account (5 Oct 23). £5,030 has been received since the recent statements were sent out. Three residents are now paying in instalments to reduce their outstanding contributions. AC has transferred £10k into a RARA Lloyds interest bearing savings account The meeting for AC to meet with LP to check the accounts for April 22-23 to be rearranged. Scrutinised accounts for 1 May 22-30 April 23 will be presented to the AGM as well as an interim financial statement to 31 October '23 Committee discussed the 9 non-contributing households and noted that one of these households had opted to contribute when works were completed. | AC/LP AC |
| 10 | Insurance DH has found a more competitive quotation for 'management liability/ directors and officers insurance'. It offers increased cover for less money (£130). The cost would not be an extra charge to households but would be top-sliced from the Repairs Fund. DH to present. | DH |
| 11 | Christmas Event - 6 - 8pm. Friday 22 December 23 Outside Ashford House. Mulled wine, mince pies around an open fire. No cost to RARA. Donations to Trussell Trust. | AC |
| 12 | Any other business MC has fixed the road sign. | |
| 13 | Dates of future meetings RARA AGM 2023 Thursday 16 November 23 Committee Meeting Monday 4 December 23 Christmas street party Friday 22 December 23 Informal team meeting Friday 19 January 24 - TBC Committee Meeting Thursday 7 March 24 - TBC Party planning Thursday 2 May 24 - TBC Summer street party Sunday 2 June 24 - TBC Committee Meeting Thursday 18 July 24 - TBC Committee Meeting Thursday 3 October 24 - TBC RARA AGM 2024 Thursday 21 November 24 - TBC | ALL |
| 14 | AOB A resident has suggested that the Committee enlist support to open Keyzers as a through road for emergency access. The Committee noted however, that the posts can easily be removed for immediate access by emergency vehicles. Keyzers residents to be requested to remind any visitors with cars about the need for emergency access. | |

