



## **RIVERSIDE AVENUE RESIDENTS ASSOCIATION**

### **AGENDA**

**19 May 2023**

**1. Apologies:** Kate Osborne (KO), Kay Mingay (KM)

**2. Present:** David Haldearn (DH) Chair, Alison Carey (AC) Treasurer, Elaine Thatcher (ET), Mark Carey (MC) Vice Chair, Penny Dixie (PD) Secretary, Zoe Grist (ZG), Rob De La Mare (RDLM).

**3. Minutes of previous meeting on 10 02 23 were agreed.**

**4. Corrections and matters arising from previous minutes (not on the agenda)**

- There were no corrections.
- To everyone's delight, the bridge repairs were completed and Nazeing New Road re-opened on time.
- The road surface appears to be breaking down in places. The debris will be brushed away and the surface photographed and monitored. Murphy's to be consulted if necessary in relation to the new areas. A guarantee is in place covering their work.

**DH/MC**

- MC intends to make a temporary repair to the road surface outside Pen-Y-Dre

**MC**

**5. Annual General Meeting report and follow up actions**

- **Correction/follow up.** Damien Fagan (DF) was nominated as a RARA Committee member by KM and seconded by ZG at the AGM but in the event this didn't go through the Chair to a formal vote. Committee unanimously decided to co-opt DF. PD to include on distribution of minutes etc. **PD**
- **Salt stocks** Still too much salt being stored for RARA at Hanell House. MC to distribute to Dunsley, 143 ONR, Westfleet and Glenside **MC**
- **Letter to council re Old Nazeing Road/gritting.** DH will draft a letter to Epping Forest Council to be sent in the autumn and distributed to RA residents as a potential template should they wish to use it **DH**
- **Linda Payne to review financial reports.** AC will liaise with LP so that the financial reports (year end 30 April) are reviewed in July '23 and can be reported to October RARA committee and the next AGM. **AC/LP**
- **Email to residents re charities for summer bash fund raising.** Copies of the AGM draft minutes were distributed to all residents by email/post. No suggestions for charities were received. Committee will decide (see item 10)
- **Constitution on website/RARA records.** DH to send updated Constitution to MC plus any other current documents. Historic docs to be archived on website **DH/MC**

- **Trustland request for a green wheelie bin.** Agreed to ask KM to follow this up with the Council on behalf of Trust **KM**
- **Letter to Council re double yellow lines** ALL to take photos of badly parked vehicles to report to NEPP using the link. <https://north.parkingpartnership.org/enforcement-requests/>. DH to write to NEPP/Council requesting double yellow lines at junction of Riverside Avenue and Old Nazeing Road when photos are available

**ALL/DH**

## **6. RARA Buyers Pack briefing notes**

ET and ZG plan to meet on 25 May 23 and will report back to next meeting.

**ET**

## **7. Website update**

AC has 'commissioned' a greatly simplified new website that will be easier to use, to update, and will comply with GDPR regulations.

**MC/AC**

## **8. General finance update**

Treasurers report will be attached to the draft minutes for circulation and discussion at the next meeting on 29 June 23. AC will send financial statements before end of May to all Riverside Avenue residents asking for their contributions to the road management scheme. The approved letter explaining RARA's scheme and funding to be sent out to accompany the annual statement

**AC**

## **9. Insurance**

DH reported his investigations into private road insurances a) to cover residents' liability against 3rd party claims (eg if somebody tripped on the road, claiming that this was because of faulty road structure and b) insurance to cover individual RARA Committee members' liability in the event of a claim that we as individuals were at fault for failing to fix the road. Please note that neither of these insurance types cover RARA for events such as street parties.

a) Insurance to cover residents' liability. Decision - AGAINST. Many household policies already offer protection against this risk so there could be significant duplication.

b) Insurance to cover individual RARA Committee members' liability. Decision - 'FOR' by majority vote (5 in favour, 1 abstention, 1 against). There is potential personal risk to individual RARA Committee members. The decision depended on any further views from KM and KO. The main objection voiced was a general dislike of formalising RARA business and a dislike of insurance. But others were very concerned about the consequences should the worst happen since legal costs and damages could be very substantial and even possibly life changing. There was a discussion of whether the cost of insurance should be paid by individual Committee members or taken from the street fund. It was agreed that since this risk comes directly from our activities on behalf of residents, the cost should come from the street fund

Final decision on levels of cover to be taken on 29 June meeting.

NB: DH circulated full information about the issues and decisions immediately after the meeting. KO emailed in support of the decision (9b).

**DH/AC**

## **10. Summer Street Party planning.**

Committee decided to support Isabel's Hospice with any funds raised at this event.

Residents will be asked to note that the RARA road management scheme fund is not

impacted (£0) by this activity. There is no (zero) cost to residents. The aim is building community and friendship.

Affected residents (bottom end of the road) to be informed about temporary road closure. All residents to be invited to bring tables, chairs, gazebos, food, drink and money for any voluntary fundraising purchases/donations

Save the date invitation and information about Saturday 24th June 2023 to be sent out immediately. Same formula as the successful Jubilee Party '22. **MC**

Activities to include BBQ (BG), music (MC), street quiz (ET), boat rides (MC), cream teas (PD), sweet stall, cake stall, PIMMs available, pebble painting for Trust Land (KM/RJ), children's activities and garden (KM), **ZG**

Event insurance will not be purchased but instead, the Committee will carefully plan all activities to minimise risk from accidents and agreed to write a disclaimer, agreeing that everyone should take responsibility, plan a safe event and watch out for each other, especially children. **ALL**

**11. Any other business.** There was no other business

**12. Dates of future meetings** **ALL**

**Summer Street Party planning - Tuesday 20th June 2023 at ZG's house** **ZG**

**Committee - Thursday 29th June 2023**

**Team meeting - (Friday 25th August) 2023**

**Committee - Thursday 5th October 2023**

**?Committee - Additional meeting to prepare for AGM & Christmas bash - tbd**

**AGM - Thursday 22nd February 2024**