



RIVERSIDE AVENUE RESIDENTS ASSOCIATION

MINUTES

10 February 2023

1. Apologies: Kate Osborne (KO), Fred Brewer (FB)

2. Present: David Haldearn (DH) Chair, Alison Carey (AC) Treasurer, Kay Mingay (KM), Elaine Thatcher (ET), Mark Carey (MC) Vice Chair, Penny Dixie (PD) Secretary, Zoe Grist (ZG)

3. Minutes of previous meeting on 19/12/22 were agreed.

4. Corrections and matters arising from previous minutes (not on the agenda).

There were no corrections.

It was noted that Fred Brewer had resigned from the Committee. He was thanked for his contribution to RARA in his absence.

Bridge repairs: Concerns raised about inadequate lighting in the walkway to the station.

Chair will write to the Broxbourne Council on behalf of RARA. ET agreed to identify the right contact at the Council

ET/DH

RARA has insufficient funds to do a permanent repair at lower end of Avenue before 2024 but will make a temporary repair to other parts of the road once the weather has warmed sufficiently for 'cold pour'. Funds/road surface to be discussed routinely at each meeting.

DH/MC

5. Next Annual General Meeting planning

Elections: Current committee members willing to stand again in their current roles.

Additional and/or alternative committee nominations will be discussed as participants arrive for AGM. ZG will create a pro forma for nominations

ZG

All documents for AGM to go onto the website ASAP

MC

Residents to receive documents (agenda, invitation, treasurer's report, proposed constitution, previous minutes)

• by email on 12 February

DH

• by hand in run up to the meeting

AC/KM

6. RARA welcome pack

All documents in the welcome pack have now been updated, amended and were approved by the committee. Thanks expressed to those who contributed.

New residents have received the welcome pack.

The Committee suggested that a revised flyer be prepared to include information about the provenance of the Trustland and include the Jubilee tree planting photo. AC to liaise with Rada Juric **AC**

Solicitors and estate agents for potential house buyers on the Avenue might benefit from additional information. Briefing notes or 'Buyers/Sellers Information' to be drafted **ET/ZG**

7. Road Management Scheme letter

The new letter explaining RARA's road management scheme and funding was approved to be sent out with Treasurer's annual financial statement to all residents..

8. Website update

The current website is struggling to remain fit for purpose after years of revisions. There's a possibility that AC might find a 'volunteer' to completely redesign etc. 'Cookies' to be included in any discussions/design. **AC/MC**

Minutes, conditions of use for website document and data protection statement to be added to website. Text on 'cookies' to be agreed with KO **MC**

9. General finance update

c£9,600 currently in RARA's account with further monies due. Treasurer will send out the annual financial statement to each household with requests for the contribution to be paid in. Treasurer to investigate whether it's possible to have a savings account. **AC**

10. Christmas Bash brief report

Thanks expressed to MC/AC for hosting this. Good to see new residents attending to meet their neighbours. Those attending collected c£80 for Trussell Trust.

11. Summer Bash planning

Date agreed as Saturday 24th June. Event to be based on last year's successful Jubilee Party. Planning to include consulting residents on closing the lower end of Avenue **ZG**

12. Constitution

The updated Constitution was agreed having been examined and discussed by full committee. It will be presented to the AGM on 23 February 2023 for discussion/ approval. Following approval it will replace any historic documents on the RARA website **DH/MC**

13. Any other business

The potential purchase and positioning of new speed/uneven surface signs on the road - to be discussed at next meeting. **DH**

Salt stocks bought last year had been depleted during the last cold snap and a further 18 bags had been purchased (20 bags in total but 2 bags sold for personal use by one of the residents). Stocks and distribution to be added to AGM discussion **DH**

A resident emailed with concerns about inadequate lighting on Broxbourne Lido site, used by many RARA owners/dogs. It was agreed the Chair would write to Broxbourne Council. **DH**

Private road insurance to be discussed at the next meeting (19th May 2023). Chair will seek further information and report back **DH**

15. Dates of future meetings

ALL

Committee - Friday 19th May at 7.30pm

Committee - Thursday 29th June 2023

Committee - Thursday 5th October 2023

AGM - Thursday 22nd February 2024